



**WORK EXPERIENCE**

COMPANY	LENGTH OF STAY	DATES	LIST DUTIES YOU CARRIED OUT

**FURTHER EDUCATION/OTHER QUALIFICATIONS**

Name of college:	Date of Leaving:
Address of college:	

COURSE FOLLOWED	LEVEL	SUBJECTS STUDIED	RESULT

**PART-TIME JOBS**

COMPANY	DATES	LIST DUTIES YOU CARRIED OUT

**FULL TIME JOBS (if applicable) or any prior Modern Apprenticeship or NVQ training**

COMPANY	DATES	JOB TITLE AND MAIN DUTIES	REASON FOR LEAVING

**HOBBIES AND INTERESTS**

What do you do in your spare time?

Why do you want to do this kind of job/training?

**TRANSPORT**

Do you have your own transport?	
If YES, please state what kind:	
If NO, are you prepared to travel by BUS/TRAIN/BOTH (please circle)	
Where can you travel to?	

**HEALTH**

Do you have any illnesses or difficulties that may affect your work or training?	YES/NO
If YES, please TICK the appropriate box below to let us know so that we can help you.	

Blind/visual impairment		Epilepsy	
Deaf/hearing impediment		Learning difficulties	
Speech difficulties		Dyslexia	
Wheelchair user		Mental Health	
Other mobility difficulties		Any other medical condition	
Have you got a Statement of Educational Needs (SEN)?		Any other difficulties	

**DATA PROTECTION**

I wish to apply for a training place and agree that my personal details will be stored on file at Associated Neighbour Training and may be copied and sent to prospective employers. I have read and understand the Data Protection Declaration overleaf.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## DATA PROTECTION DECLARATION

**Data Protection Act 1998** – the information you provide on this form will be passed to the Skills Funding Agency (the SFA) or the Young Peoples Learning Agency (the YPLA). The SFA and YPLA are responsible for funding education and training for over 16 year olds in England, and are registered under the Data Protection Act 1998. The information you provide will be shared with other organisations for the purpose of administration, careers and other guidance, and statistical and research purposes. Other organisations with which we will share information include the Department for Children, Schools and Families, Business, Innovation and Skills, Connexions, Higher Education Statistics Agency, Higher Education Funding Council for England, educational institutions and organisations performing research and statistical work on behalf of the SFA or its partners. The SFA is also a co-financing organisation and uses European Social Funds from the European Union to directly or indirectly part-finance learning activities, helping develop employment by promoting employability, business spirit and equal opportunities, and investing in human resources. Further information about partner organisations and what they do, may be found at <http://www.bis.gov.uk/skillsfundingagency> and by following the links to Data Protection.

At no time will your personal information be passed to organisations for marketing or sales purposes. From time to time learners are approached to take part in surveys by mail and phone, which are aimed at enabling the SFA and its partners to monitor performance, improve quality and plan future provision.

- Tick this box if you do not wish to be contacted by the SFA or its partners in respect of surveys and research. The SFA and YPLA value your views on the education or training which you receive, and will use these to help bring about improvements for learners aged over 16 in England.
- The SFA or its partners may wish to contact you from time to time about courses, or learning opportunities relevant to you. Please tick here if you do not wish to be contacted about courses or learning opportunities by post.

